Travel planning using Data Analytics

* **Plan:** I will define my travel *goals* and *preferences* such as the ***destinations*** that I want to visit, the***duration*** of my trip, affordable ***flight prices*** and the ***hotel rates***.
* **Prepare:** Gather ***relevant data*** from various sources like ***travel websites***, ***apps***, and ***search engines*** to collect data on flights, accommodations, and destinations.
* **Process:** Combine data from different sources into a single dataset. Organize the data into a ***structured format*** for ***further analysis***.
* **Analyse:** Analyse and ***identify*** the ***most relevant flights*** and ***hotels***. Analyse tourist information to understand the ***peak seasons*** and ***travel recommendations***.

**Share:** Share my findings with friends and family to check their ***suggestions***.

* **Act:** Based on the analysed data and shared insights, I will ***finalize*** my ***travel plans***.

Time management using Data Analytics

* **Plan:** ***Determine*** the tasks and activities that I need to do and prioritize them. I will ***allocate time*** for work, personal activities, and leisure.
* **Prepare:** Collect real data on ***how I spend my time*** on different tasks and activities.
* **Process:** Organize the collected data and categorize my activities into different groups (e.g., work, personal, leisure).
* **Analyse:** I will analyse the data to ***identify*** the ***time-wasting habits*** and the ***peak productivity periods***.
* **Share:** Share my analysis with my friend or family to better understand my time management habits and areas for improvement.
* **Act:** Based on the analysed data, I will ***adjust my schedule*** to ***prioritize tasks*** more effectively, and ***minimize time-wasting activities***.